

NO : CBSE/930906/US-00001-2425/2024-25/

Dated: 04/03/2024

The Manager,
OUR PUBLIC SCH KARIYIL KAZHAKUTTAM TRIVANDRUM KL
OUR PUBLIC SCHOOL, KARIYIL, KAZHAKUTTOM
KERALA, THIRUVANANTHAPURAM, 695582
(M: 0471-04712706969)

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.
Ref : Application No.: - US-00001-2425 DATED: 06/05/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	930906
School No	75891
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX/XI	1 April, 2024
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April, 2026

I. No.	The school is directed to ensure that :
	The number of sections of Bal-Vatika shall be restricted to 3 (one section each in Bal Vatika I, II & III respectively) and total number of section of the school shall be restricted to 15 from class I to XII of which not more than 1/3rd sections may be used for senior secondary classes. The optimum number of the students shall be restricted to 40 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
	The front side is covered with approx 4 feet of concrete boundary wall with the iron grill on it. School shall increase the height of the concrete boundary wall upto 6 Ft. from all sides within 03 months and submit the compliance.
	The School website is not working, which is mandatory as mentioned in 2.4.9. of affiliation bye law. School shall develop and publish its website and upload all the mandatory disclousers within 03 months and submit the compliance.
	Composite science lab is undersized and few equipment are placed on small tables as makeshift arrangement. Proper workstation is not developed with fixtures as running water and piped gas on it, exhaust fans are not installed in the lab. Plastics stools have been provided in place of wooden lab stools. Tables are covered with the cloth which



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28-5-2024

may pose as a fire hazard. School shall upgrade the Lab in the light of the SoPs for labs issued by the Board within 03 months and submit the compliance.

5 Math lab is appears undersized and understocked. Few Kits and aids are placed on small tables as makeshift arrangement. There is no space to conduct the activity in Math Lab. Tables are covered with the cloth which may pose as a fire hazard. Plastics stools have been provided in place of wooden lab stools. School shall upgrade the Lab in the light of the SoPs for labs issued by the Board within 03 months and submit the compliance.

6 Biology Lab and Physics Lab are under stocked and equipment are temporarily arranged on the small wooden tables. No workstation is developed with fixture such as washbasin with running water and piped gas facilities. In Biology Lab plastics chairs have been provided in place of wooden lab stools. Safe storage and display of charts such as practical activities, Do's and Don'ts, time tables etc. are not displayed. No seating arrangement made in chemistry lab. School shall setup the labs in the light of the SoPs for labs issued by the Board within 03 months and submit the compliance.

7 Height of protecting wall in the gallery of the upper floors is very short and may pose as a safety hazard for students. School shall increase height of wall keeping in view the safety of students and submit the compliance within 03 months.

8 Some construction is going on as noticed in the video (24:17), the site is not covered and open for access to all which poses safety hazard for the students. School shall immediately cover the site and restrict the access of the students to the construction site keeping in view the safety of the students and submit the compliance within 03 months.

9 The ramp seen in the video @ 1:25:20 for entry in a block is very narrow for the wheelchair. The space is not enough to move a wheelchair/walker inside the block. Library and computer Lab are in other block where no ramp is available to access these area for CwSN. School shall construct the ramp with proper width and incline along with the handrails on both sides of the ramp in all areas/blocks of the schools as per guidelines issued by the Board as per norms of RPwD Act within 03 months and submit the compliance.

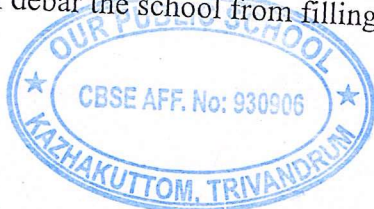
10 The school has converted regular cubicles into CWSN toilets, but they are very narrow and there is no room for a wheelchair/walker to navigate. Thus, the school is required to construct the CwSN toilets separately for boys and girls on each floor with sufficient space for easy movement of the wheelchair as well as handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per guidelines of the Board and norms of RPwD Act within 03 months and submit the compliance.

11 The sports field is uneven and not maintained properly. Poles are fixed on the floor without any demarcation. School shall develop the field and tracks with the required indoor and outdoor games facilities in the light of the SoP issued by the Board within 03 months and submit the compliance.

12 Total 52 teaching and non teaching staff is appointed in the school but school has produced the certificate to pay the salary of 14 staff (noticed in video at 2:11:35) through digital mode rest of salary is not paid through the digital mode which is violation of rule 6.4 of Chapter 6 of the Affiliation Bye Laws. School shall start its all payments through the ECS mode only and submit the compliance within 03 months.

13 The school shall ensure the mandatory training of its teachers with CoE, Thiruvananthapuram, within 3 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII, as per case may be.



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approval of the Board as mentioned above, is subject to the following conditions:-

The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye - Laws-2018.

2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.

3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.

4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.

5. The school shall renew mandatory certificates from time to time.

5. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.

Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.

The school shall not remove the documents and videography links in the mandatory disclosure section of its website.

The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

Kamalakshy K

28-5-2024

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Manager
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